



Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon ■ कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगांवशी संलग्न

## Government College of Engineering, Jalgaon

### शासकीय अभियांत्रिकी महाविद्यालय, जळगांव

An Autonomous Institute of Government of Maharashtra ■ महाराष्ट्र शासनाची स्वायत्त संस्था  
NAAC Accredited with grade B++ (2024-2029) ■ नेक द्वारा नामांकन ब++ (२०२४-२०२९)  
NH53, Jalgaon, Maharashtra, PIN 425 002 INDIA ■ राष्ट्रीय महामार्ग ५३, जळगांव, महाराष्ट्र, पिन ४२५ ००२ भारत  
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Vision: Globally Accepted Engineers with Human Skills ■ Website: <https://www.gcoej.ac.in> ■ DTE Code: 5004



जा.क्र: शाअमज / AEC / २०२५ / २८४

दिनांक : 6 FEB 2025

#### ENQUIRY LETTER

To,

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Subject: - Quotations for the supply of Office Cupboard (steel) 02 door

Sir,

With reference to above cited subject, sealed quotations are invited for the following items, on or before **10.02.2025** up to **05.30 pm**. Quotations received against this inquiry will be opened on **11.02.2025 at 04.00** p.m. in presence of AEC committee members or those who will be present on **11.02.2025 at 04.00 pm**. Those suppliers who will fulfill following terms and conditions will be considered for competitive bidding.

#### TERMS & CONDITIONS: -

1. Quotation shall be submitted in sealed envelope super scribing "PRINCIPAL/GCOEJ/ Office Storwel Minor Plain / JAN-25"
2. Rate shall be inclusive of all insurance, freight, packing, transportations and forwarding charges to the college site.
3. GST if applicable (clear mention in quotation) will be as per latest Govt. rules against H/D forms.
4. Period of supply of these items shall be seven days after issuing purchase order.
5. All other taxes and any miscellaneous expenses shall be inclusive in the quoted rate.
6. Please mention Validity of your quotation date and product warranty applicable if any in quotation.
7. Please mention various product sizes available from your shop with prices applicable.
8. Supplier should agree to supply of various size Office Storwel 02 door from Purchase Order as per institute requirements within quotation validity period.
9. Delivery of all ordered items should be at GCOEJ Jalgaon as per communication by institute on first, second floor as per requirements.
10. Goods not to the specifications of this order or if not found satisfactory shall be taken back by you at your own cost.
11. **Advance Payment :-** If you wish to take advance payment against Purchase Order , then it should be clearly mentioned in your quotation
12. Institute GSTN NO is 27AAAGG0862M1Z9
13. If you fail to supply item before due date and time, you should not dispatch item from your end without prior written / oral consent from Principal
14. Principal reserves the right to extend due date of delivery items with/without penalty as per Rules.
15. TDS applicable as per rule if any will be deducted by institute from final payment & final payment will be given by account payee cheque only.
16. Principal reserves the right to cancel this bidding process at any stage, reject any one or all incomplete wrong quotation/quotations, to change quotation opening date without giving any reasons and decision in all matters is final and binding to all supplier persons.

Specifications for Office Cupboard (steel):-

Generic Name: Office Cupboard (steel)

Dimensions W x D x H (mm)

756x440x1270 mm -Small Size-Minor Cupboard

915x485x1980 mm - Big Size-Major Cupboard

Door Material -CRCA Steel

Handle Material-Mazak

Primary Material-CRCA Steel

Finish Color-Multiple Color Options

Special Feature- Lockable

Mounting Type -Floor Mount

Room Type-Home Office Door Style-Slab

Included Components-Shelves

Body and Door Made of 0.8 mm thick (22 Gauge) Powder coated CRCA Sheet

Back & Shelves made of 0.6 mm thick (24 Gauge) Powder coated CRCA Sheet

3 Shelves provided making 4 equal compartments for storage

High quality three way locking mechanism and Traditional Solid Handle

Adjustable Shelves, Sturdy Design

Powder Coated Steel with Anti rust Pretreatment Process

Dual Lock Keys of Six lever each

3 Way Locking System

Front 02 Door Open

S N	Description of the Items	Quantity	Cost per unit -Rs	GST %-Rs	Remark
1	Office Cupboard (steel) 02 door- -As per specifications given	01 -Small Size 06-Big Size			

Dr.Suhas S Gajre  
Principal

Government College of Engg, Jalgaon